

SELBY DISTRICT COUNCIL

**MINUTES**

Minutes of the proceedings of a meeting of the STANDARDS COMMITTEE held on 29 March 2010, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5.00pm.

673	Apologies for absence
674	Disclosure of Interests
675	Minutes
676	Annual Report
677	Standards Committee Profile Raising
678	Work Programme
679	Update/Monitoring Report

Present: Ms H Putman (V Chair),  
Councillor C Lunn  
Councillor M Davis  
Councillor K McSherry  
Mrs J Chappell (Parish Council Representative)

Officials: Monitoring Officer, Senior Solicitor and Committee Services Officer

Public: 0

Press: 0

673 **Apologies for Absence**

Apologies were received from Miss B Potts (Chair), Mrs W Stables, Mr B Crossdale and Mr R Parker.

The Standards Committee requested to convey their sentiments to Mrs W Stables upon hearing of her recent ill health.

674 **Disclosure of Interests**

None.

675 **Minutes**

**Resolved:**

**That the minutes of the proceedings of the meeting of the Standards Committee held on 4 January 2010 be confirmed as a correct record and be signed by the Chair.**

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## **Annual Report 2009/10**

The Monitoring Officer presented the report as a review of the work of the Selby District Council Standards Committee for the year up to 31 March 2010.

Councillor Lunn expressed that having additional members on the Standards Committee Board had been a positive contribution. Councillors discussed the Annual Report and questioned the monitoring officer for clarity.

**Resolved: That the report be noted.**

677

## **Standards Committee Profile Raising**

At the last meeting of the Committee consideration was given to the possibility of raising the profile of the Standards Committee. Several options were put to the Committee for their consideration and approval in taking steps to raise the profile and also to contribute any additional suggestions.

**Resolved: That the following steps be taken in raising the profile of the Standards Committee;**

- **Chair's presentation of Annual Report to Council (and press release)**
- **Short presentations at Community Engagement Forums (CEF)**
  - o **Tadcaster and Villages 29 March 2010**
  - o **Eastern 16 June 2010**
  - o **Southern CEF 22 April 2010**
  - o **Sherburn CEF 12 October 2010 (TBC)**
  - o **Central CEF 3 November 2010 (TBC)**
- **Article in Citizens' Link September 2010**
- **Attendance at Parish Council Meetings – during year (and press release)**
- **Website “in focus” article/page – May 2010**
- **New candidates briefing March 2011 (and press release)**

**In addition;**

- **All newsletters and journals that Parish Councils subscribe to be looked into for the possibility of featuring an article**
- **Leaflets be developed to explain the ‘code of conduct’ in a public friendly format**

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### **Work Programme**

Members considered the work programme. The Monitoring Officer advised the Committee that the code of conduct redraft has not yet been published and that the Parish Council training programme will now come to the June meeting.

It was suggested that the public targeted leaflet to explain the code of conduct be added to the work programme.

#### **Resolved:**

- i) That the work programme be adopted and populated with the suggested additions and;**
- ii) That four places at the Annual Standards Meeting in October be booked with the Monitoring Officer submitting a report for details and a request for nominations to the next meeting on 14 June 2010.**

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### **Update/Monitoring Report**

The Monitoring Officer gave an update on the complaints received to date.

There were only two longstanding outstanding complaints, the reports of which had now been finalised and are due to be taken to the Standards Considerations Hearing on 26 April 2010.

**Resolved: That the report be noted.**

The meeting closed at 6.41pm